Approved For Release 2009/08/04 : CIA-RDP78 06096A000400020918-7

CONFIDENTIAL

10 SEP 1965

MEMORANDUM FOR: Assistant Deputy to the DCI for

National Intelligence Programs Evaluation

SUBJECT

: Supplemental Information for Annual Report

for the President's Foreign Intelligence

Advisory Board

REFERENCES

: (a) Memo dtd 4 Aug 65 fr SPA/DDS for DTR, subj

same as above, and (b) Memo dtd 30 Aug 65 fr

DTR for SPA/DDS same subj.

The following statistical information and comments are submitted in response to your verbal request and are keyed in sequence to the points you listed during our meeting on 9 September.

Total Attendance of Agency Employees in Courses or Programs Given or Sponsored by the Office of Training

25X9

FY 64

Full time Part time

Trained at: Agency facilities Other U.S. Govt. facilities Non-Government facilities FY 65

Full time Part time

Trained at: Agency facilities Other U.S. Govt. facilities Non-Government facilities

*The 298 increase in training at non-government facilities during FY 65 was due primarily to training in "management science," such as ADP, etc.

Number of Hours of I aining Given by OTR in:

Operations

Headquarters

FY 65 TOED 10: 12 10, 669 M CLASS. D

25X9

25X1A

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Number of Hours of Training Given by OTR in: (continued)

25X1A Hours of Training Given at the during FY 65 25X1A By Personnel

Staff Personnel 6,669 4,000

25X1C

25X1A

By Hqs. Personnel 568 Staff Personnel 11,237

Note: The 30 per cent increase in training at the Station cited in reference b represents an increase in the training of Agency staff personnel only.

Management

Hours of management training given by OTR during FY 65 -- 616

Management Grid --

Senior Executives - 136

Pilot Project

(Office of Finance) - 83

(Please note paragraph 2 of reference b.)

Midcareer Training Program

The objective of the CIA Midcareer Training Program is to identify and develop "midcareerists" consistent with their potential and the needs of the Agency. A midcareerist is a career employee, normally in Grade GS-13, between the ages of 35 and 45 who has the potential for assignment to positions at Grade GS-15 or higher. A major feature of the Program is the development and formalization of a training plan for each midcareerist to be completed in not more than five years. This individual plan consists of appropriate duty assignments and internal and external training which best meet career objectives as determined by the Head of the Career Service.

The Midcareer Executive Development Course is the formal course providing general training to prepare midcareerists for broad administrative and executive positions. Where possible, this course is to be scheduled as an integral part of the individual's five year plan.

Deputy Directors and heads of career services have identified 811 employees for participation in the Program. To date, a total of 180 employees have attended the Midcareer Executive Development Course; of these, 90 attended during FY 65.

Number of Language	Courses Given	and Number	of Students in Attendance

		FY 64		FY 65	
	Courses	No. Students	Courses	No. Students	
Full Time	13	93	21	197	
Part Time	34	482	40	553	
	47	575	61	750	

Area Familiarization

25X1C

It was determined in FY 65 that the objectives of the Americans Abroad Orientation program were overly ambitious and unattainable with the limited staffing capability that could be allocated to this training effort. The AAO activity was abolished, therefore, in favor of alternative available training resources which can better meet requirements for instruction in both area knowledge and overseas adjustment. The present solution calls upon capabilities available through a combination of internal and external training facilities. The Area Familiarization Courses offered by the Foreign Service Institute are used to meet requirements for historical, political, economic, and social background of the country of interest. Problems of living and adjusting in a new overseas environment are now covered in OTR's Orientation for Overseas, which was formerly given in a shorter version as the Dependents Briefing and which originally dealt with security, cover, health, and legal considerations of duty overseas.



Number of Non-Agency Military Personnel Given Training during Fiscal Year 1965 ----- 211

Number of hours of instruction given by the faculty of the School of International Communism to non-Agency employees, and number of employees, if known. (The number of employees is not known. The Agency does not receive a roster of names nor the number of employees in attendance at such presentations.)

1113

CONFIDENTIAL

9 September 1965

MEMORANDUM FOR: Director of Training

SUBJECT

: Schedule of Briefings for the Deputy Director for

Support

REFERENCE

: Memo dtd 4 Nov 64 to DTR fr EXO-DD/S, same

subject

1. Mr. Bennerman wishes to continue the briefings given by the staff and division chiefs of your office as set up in the referent memorandum. According to the schedule, the following Office of Training briefings remain to be given this year:

25X1A

7 October

8 October

Career Training Program

2. The briefings should be formal and should be planned to last not longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. The briefings are to be held in the DD/S Conference Room, Room 7D 34, at 3 p.m. on the dates indicated.

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25X1A

Executive Officer to the Deputy Director for Support

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